

05/18/2018

Canton Academy's administration and faculty are looking forward to the next school year. We really appreciate your patience this year as we have been making the transition to a new information system. The new system, RenWeb/ParentsWeb, has already proven much more user friendly than the one we have been using for years. In preparation for the start of the 2018-2019 school year, the following steps are necessary to complete your child's reenrollment for next year. You have most likely already filled out an online application and paid registration fees, but these are the last steps of enrollment for your child.

Please follow the [Instructions for Creating a ParentsWeb Login](#) listed below. ParentsWeb will also allow you to access your child's grades throughout the year as well as other personal information. Please be aware that the transfer from our old system did not bring some of the most up-to-date information for many of our families. Be sure to take the time to update any details that you see are not correct so that we will have valid contact information.

[Instructions for Creating a ParentsWeb Login](#)

PLEASE NOTE: After you create your ParentsWeb account, YOU MUST COME BACK TO THIS EMAIL FOR INSTRUCTIONS TO COMPLETE RE-ENROLLMENT or PRINT this email for your convenience.

Please click this link: [Parentsweb](#).

- Enter in the Email field your email address as provided in the online reregistration form you filled out recently and submitted to the school
- Click the **Create Account** button.
- You will receive an email from RenWeb Customer Support containing a link that will allow you to create your username and password. For security purposes the link will remain active for 6 hours.
- Please click on the link. A Change/Create Password screen will open. You may use the default username provided, or create a new username. Then type in your desired password into the Password field and Confirm Field.
- Click on the **Save Username and/or Password** button.
- Close the window.
- Log into ParentsWeb as instructed below.

To complete re-enrollment, follow these steps after creating ParentsWeb login:

- Please go to www.renweb.com
- Select **Logins** from the menu bar and **ParentsWeb Login** from the drop-down menu.
- Enter **CAN-MS** into the District Code field
- Type in your username and password. If you have forgotten your username or password, please click on the link provided.
- After logging in, click on the **Family Information** button in the left menu.
- Click on the **Enrollment/Reenrollment** button.

Our Online Enrollment system will open with a link to the enrollment packet for your child. The online process should take approximately 15 minutes to complete. Your information will be saved if you need to quit and come back later.

The Instructions and Enrollment Checklist page of the enrollment packet contains supplemental enrollment forms that also must be submitted.

If you have any questions about the process, please contact us at 601-859-5231.